

ORCAS ISLAND LIBRARY DISTRICT

RESOLUTION NUMBER 3 - 2021

RESOLUTION ADOPTING THE TAX LEVY FOR THE YEAR 2022.

WHEREAS the Orcas Island Library District has properly given notice of the public hearing held October 19, 2021, to consider the Orcas Island Library District's budget for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the District's actual levy amount from the previous year was \$958,788, and

WHEREAS the population of the District is less than 10,000; and

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Orcas Island Library District that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$9,588 which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, any increase in the value of state-assessed property, any annexations that have occurred, and refunds made.

BE IT FURTHER RESOLVED that the San Juan County Assessor and Treasurer are requested to distribute these amounts to the Orcas Island Library District General Fund and that a copy of this Resolution shall be delivered to:

San Juan County Council
San Juan County Assessor

San Juan County Auditor
San Juan County Treasurer

ADOPTED this 23rd day of November 2021 by ORCAS ISLAND LIBRARY DISTRICT TRUSTEES.

DocuSigned by:

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Chair

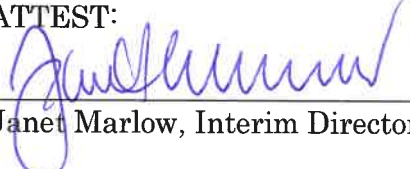
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Trustee

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Trustee

Trustee

ATTEST:

Janet Marlow, Interim Director

Trustee

ORCAS ISLAND LIBRARY DISTRICT

LEVY CERTIFICATION

In accordance with RCW 84.52.020, I, Teresa Patrick, Trustee and President for the Orcas Island Library District, do hereby certify to the San Juan County Council that the Board of Trustees of the Orcas Island Library District requests the following levy amounts be collected in 2022 as provided in the District's General Fund Budget, which was adopted November 23, 2021, following a public hearing held on October 19, 2021:

Regular Levy: \$986,380.00

Refund Levy: \$1,000.00

Certified this 23rd day of November, 2021.

ATTEST:

DocuSigned by:

Teresa Patrick

Teresa Patrick, Trustee – President

ORCAS ISLAND LIBRARY DISTRICT

RESOLUTION NO. 4 – 2021

RESOLUTION ADOPTING THE GENERAL FUND BUDGET FOR THE YEAR 2022.

WHEREAS the Board of Trustees of the Orcas Island Library District has properly given notice of the public hearing held October 19, 2021, to consider the Orcas Island Library District’s current expense budget for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Orcas Island Library District Board of Trustees determined the anticipated cash on hand plus anticipated revenues, and did fix the appropriate amount for each expenditure line item,

NOW, THEREFORE BE IT RESOLVED, that the Orcas Island Library District Board of Trustees set the final budget for the year 2022, as attached hereto and incorporated as if fully set forth

2022 General Fund Budget \$1,467,825.00

ADOPTED this 23rd day of November 2021.

ORCAS ISLAND LIBRARY DISTRICT TRUSTEES

DocuSigned by:

Teresa Patrick

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Chair

DocuSigned by:

Madeline Sheplor

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Trustee

DocuSigned by:

Samuel C. Blackman

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Trustee

Trustee

Trustee

ATTEST:

Janet Marlow
Janet Marlow, Interim Director

REVENUE:

308.00.00.0000	Beginning Cash	\$413,635
311.10.00.0000	Property Tax Revenue	\$986,380
331.45.00.0000	Grants	\$7,410
336.02.31.0000	DNR Pay In Lieu of Tax	\$800
317.20.00.0000	Leasehold Tax	\$1,430
317.40.00.0000	Timber Tax	\$140
341.60.11.0000	Copies	\$2,730
341.71.10.0000	Sale to Patrons	\$270
347.20.10.0000	ILL	\$20
347.20.11.0000	Non Resident Fee	\$480
347.20.12.0000	Library Card	\$20
359.70.10.0000	Lost or Damaged Item	\$1,150
361.11.07.0000	Investment Interest	\$1,660
362.40.10.0000	Meeting Room Fees	\$120
367.11.01.0001	Patron Donations	\$18,800
367.11.05.0002	Donation – Adult Book	\$170
367.11.05.0003	Donation – Children’s Books	\$750
367.11.07.0001	Friends’ Annual Gift	\$21,750
367.11.08.0001	Lundeen Endowment	\$3,580
367.11.08.0002	Moran Endowment	\$430
367.11.08.0003	Schwarz Endowment	\$460
367.11.08.0005	Chantiny Endowment	\$1,100
367.11.08.0006	Stupke Endowment	\$800
367.11.08.0007	Gropper Endowment	\$1,180
367.11.08.0008	Library Endowment	\$780
367.11.08.0009	Glidden Endowment	\$510
367.11.09.0001	Memorials	\$200
369.10.00.0000	Sale of Surplus	\$420
369.81.00.0000	Cash Adj Over/Short	\$10
369.90.30.0000	Refunds	\$640
	Total Revenue:	\$1,467,825

EXPENDITURES

508.80.00.0000	Ending Net Cash	\$246,003
508.80.00.0002	Savings Fund	\$8,942
508.80.00.0004	Capital Reserve Fund	\$40,000
508.80.00.0005	Technology Accrual Fund	\$40,000
508.80.00.0006	Property Tax Reserve Fund	\$9,000
508.80.00.0007	Newspaper Project Reserve	\$0
572.10.10.2001	Library Director	\$99,890
572.10.10.2004	Admin Services Coord.	\$40,690
572.10.20.0001	Admin FICA Benefits	\$10,750
572.10.20.0002	Admin Labor & Industries	\$1,010
572.10.20.0003	Admin Retirement Ben.	\$18,080
572.10.20.0006	Admin Medical Benefit	\$16,650
572.10.20.0009	Admin Unemployment Ben.	\$350
572.10.20.0012	PFML Premium Assessment	\$560
572.10.20.0022	Med Flight Insurance	\$210
572.10.41.2002	SJC Acct. Prof. Serv.	\$4,640
572.10.41.2003	Attorney Fees	\$790
572.10.41.2004	Memberships	\$470
572.10.41.2005	Paid Ads/Legal	\$270
572.10.46.2002	D & O Liability	\$3,090
572.10.46.2004	Employee Bonding	\$1,030
572.10.49.2004	Taxes & Fees	\$1,150
572.10.49.xxxx	Recruiting	\$9,200
572.20.10.2002	Public Serv Librarian 1	\$56,720
572.20.10.2003	Public Serv Librarian 2	\$43,390
572.20.10.2021	Public Serv Librarian 3	\$74,600
572.20.10.2022	Library Associate 1	\$14,270
572.20.10.2023	IT Administrator	\$66,840
572.20.10.2025	Substitutes	\$4,000
572.20.10.2026	Public Serv Librarian 4	\$58,630
572.20.10.2028	Library Associate 2	\$14,270
572.20.10.2029	Library Associate 3	\$19,180
572.20.20.0001	FICA Benefits	\$26,920
572.20.20.0002	LABOR & INDUSTRIES	\$3,410
572.20.20.0003	Retirement Benefits	\$38,600
572.20.20.0006	Medical Ins. Benefit	\$32,220

572.20.20.0009	Unemployment Benefits	\$880
572.20.20.0010	Deferred Compensation	\$60
572.20.20.0012	PFML Premium Assessment	\$1,410
572.20.20.0022	Medflight Insurance	\$840
572.20.31.2001	Library Supplies	\$2,940
572.20.31.2002	Promotional Items	\$1,330
572.20.31.2005	Computer Supplies/Parts	\$2,460
572.20.31.2006	Computer Software	\$5,790
572.20.31.2007	Audio Visual (DVD & CD)	\$880
572.20.31.2015	Library Cards/Barcodes	\$850
572.20.31.2016	Processing/Binding	\$3,720
572.20.31.2017	Copier paper	\$450
572.20.31.2019	Childrens Prog Supplies	\$390
572.20.31.2021	Adult Program Supplies	\$980
572.20.34.0008	Music	\$280
572.20.34.0009	Newspaper Microfilm	\$2,000
572.20.34.0010	Online Resources	\$10,670
572.20.34.0011	Streaming	\$8,000
572.20.34.0012	Misc / Realia	\$2,000
572.20.34.1001	Young Adult Books	\$1,600
572.20.34.1002	YA Multi-Media	\$420
572.20.34.1003	YA Audio Books	\$40
572.20.34.1004	YA Ebooks	\$880
572.20.34.1005	YA Print Periodicals	\$90
572.20.34.1006	YA Elect. Periodicals	\$400
572.20.34.2001	Adult Books	\$31,110
572.20.34.2002	Adult Multi-Media	\$6,730
572.20.34.2003	Adult Audio Book	\$2,680
572.20.34.2004	Adult Ebooks	\$5,280
572.20.34.2005	Adult Print Periodicals	\$7,000
572.20.34.2006	Adult Elect. Periodicals	\$1,000
572.20.34.2007	Adult Large Print	\$3,000
572.20.34.3001	Children's Books	\$4,030
572.20.34.3002	Children's Multi-Media	\$610
572.20.34.3003	Children's Audio Book	\$400
572.20.34.3004	Children's Ebook	\$1,330
572.20.34.3005	Child Print Periodicals	\$270

572.20.34.3006	Child Elect. Periodicals	\$600
572.20.34.4011	Lundeen Endowment	\$3,580
572.20.34.4012	Chanity Endowment	\$1,100
572.20.34.4013	Schwarz Endowment	\$460
572.20.34.4014	Stupke Endowment	\$800
572.20.34.4015	Friends of the Library	\$5,000
572.20.34.4016	Gropper Endowment	\$1,180
572.20.34.4017	Glidden Endowment	\$510
572.20.35.2002	Office Equip. & Furn.	\$1,540
572.20.35.2005	Computer/Equipment	\$3,000
572.20.41.2001	Consultant Prof. Serv.	\$1,500
572.20.41.2002	Program Honorarium	\$1,260
572.20.41.2003	Memberships	\$450
572.20.41.2004	Advertising	\$450
572.20.41.2005	ILS Maintenance	\$8,300
572.20.41.2006	OCLC Services	\$6,840
572.20.41.2007	ILL Fees	\$2,640
572.20.42.2001	Postage & Shipping	\$3,560
572.20.42.2002	Telephone	\$5,280
572.20.42.2004	Comm. Resource Guide	\$160
572.20.42.2006	Internet Access	\$5,500
572.20.45.0001	Copier Lease	\$5,110
572.20.45.0002	Postage Meter Lease	\$1,270
572.20.46.2007	Volunteer Workers Comp	\$290
572.20.49.2004	Taxes & Fees	\$430
572.20.49.2015	Friends Grant	\$16,750
572.20.49.xxxx	ARPA Grant	\$7,410
572.40.43.2002	Travel/Conferences	\$2,630
572.50.10.0001	Library Custodian	\$42,650
572.50.20.0001	FICA Benefits	\$3,260
572.50.20.0002	LABOR & INDUSTRIES	\$1,470
572.50.20.0009	Un-employment Benefits	\$110
572.50.20.0012	PFML Premium Assessment	\$170
572.50.20.0022	Medflight Insurance	\$110
572.50.31.2003	Building Supplies	\$1,960
572.50.31.2020	Janitorial Supplies	\$2,270
572.50.41.2005	Security Alarm	\$1,040

572.50.46.2001	Property & Liability	\$35,930
572.50.47.2001	Electricity	\$14,710
572.50.47.2002	Water	\$1,380
572.50.47.2003	Sewer	\$530
572.50.47.2004	Garbage	\$5,370
572.50.48.2001	Building Maintenance	\$10,000
572.50.48.xxxx	Site Maintenance	\$4,000
572.50.48.2004	Furnishings Maintenance	\$320
572.50.48.2012	Carpet Cleaning	\$500
572.50.48.2016	Property/Ground (Labor)	\$10,300
572.50.48.2017	Grounds Supplies/Maint.	\$2,800
572.50.49.1001	Contingency	\$10,000
594.72.63.2001	Remodeling/Improvements	\$10,000
597.00.00.6324	Transfer to Debt Service Fund	\$102,720
	Total Expenditures	\$1,467,825

**ORCAS ISLAND LIBRARY DISTRICT
RESOLUTION NUMBER 5 – 2021**

RESOLUTION ADOPTING THE 2022 DEBT SERVICE FUND BUDGET.

WHEREAS the Board of Trustees of the Orcas Island Library District has properly given notice of the public hearing held October 19, 2021, to consider the Orcas Island Library District’s Debt Service Fund Budget; and

NOW THEREFORE BE IT RESOLVED that the 2022 Orcas Island Library District Debt Service Fund Budget be adopted as follows:

REVENUE:

308.80.00.0000	Beginning Cash	\$0
397.00.00.6321	Transfer-in from General Fund 6321	\$102,720
Total:		\$102,720.00

EXPENDITURES:

xxx.xx.xx.xxxx	Reserve	\$0
591.72.77.2017	GO Other Notes – Principal Payments	\$100,000
592.72.81.2017	GO Other Notes – Interest Payments	\$2,220
592.72.89.0000	Service Fee	\$500
Total:		\$102,720.00

BE IT FURTHER RESOLVED that a copy of this Resolution shall be delivered to: San Juan County Council; San Juan County Auditor; and San Juan County Treasurer.

ADOPTED this 23rd day of November, 2021.

ORCAS ISLAND LIBRARY DISTRICT TRUSTEES

DocuSigned by:
Teresa Patrick
Trustee

DocuSigned by:
Madeline Sheplor
Trustee

DocuSigned by:
Samuel C. Blackman
Trustee

Trustee

Trustee

ATTEST:

Janet Marlow
Janet Marlow, Interim Director