

ORCAS ISLAND LIBRARY DISTRICT

RESOLUTION NO. 2 – 2020

RESOLUTION ADOPTING THE GENERAL FUND BUDGET FOR THE YEAR 2021.

WHEREAS the Board of Trustees of the Orcas Island Library District has properly given notice of the public hearing held October 14, 2020, to consider the Orcas Island Library District's current expense budget for the 2021 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Orcas Island Library District Board of Trustees determined the anticipated cash on hand plus anticipated revenues, and did fix the appropriate amount for each expenditure line item,

NOW, THEREFORE BE IT RESOLVED, that the Orcas Island Library District Board of Trustees set the final budget for the year 2021, as attached hereto and incorporated as if fully set forth

2021 General Fund Budget \$1,410,976.00

ADOPTED this 12th day of November 2020.

ORCAS ISLAND LIBRARY DISTRICT TRUSTEES

By Zoom/ Martha Fuller
Chair


By Zoom/ Julia Wrapp
Trustee

Mani Aron
Trustee

By Zoom/ Teresa Patrick
Trustee

Jus Krusa
Trustee

ATTEST:


Philip Heikkinen, Director

REVENUE:

308.00.00.0000	Beginning Cash	\$165,451
311.10.00.0000	Property Tax Revenue	\$969,348
336.02.31.0000	DNR Pay In Lieu of Tax	\$1,080
317.20.00.0000	Leasehold Tax	\$1,315
317.40.00.0000	Timber Tax	\$188
341.60.11.0000	Copies	\$4,433
341.71.10.0000	Sale to Patrons	\$300
347.20.10.0000	ILL	\$44
347.20.11.0000	Non Resident Fee	\$744
347.20.12.0000	Library Card	\$36
359.70.10.0000	Lost or Damaged Item	\$1720
361.11.07.0000	Investment Interest	\$2,584
362.40.10.0000	Meeting Room Fees	\$243
367.11.01.0001	Patron Donations	\$237,399
367.11.05.0002	Donation – Adult Book	\$242
367.11.05.0003	Donation – Children’s Books	\$744
367.11.07.0001	Friends’ Annual Gift	\$15,000
367.11.08.0001	Lundeen Endowment	\$3,606
367.11.08.0002	Moran Endowment	\$430
367.11.08.0003	Schwarz Endowment	\$458
367.11.08.0005	Chantiny Endowment	\$1,130
367.11.08.0006	Stupke Endowment	\$803
367.11.08.0007	Gropper Endowment	\$1,213
367.11.08.0008	Library Endowment	\$720
367.11.08.0009	Glidden Endowment	\$515
367.11.09.0001	Memorials	\$200
369.10.00.0000	Sale of Surplus	\$360
369.81.00.0000	Cash Adj Over/Short	\$10
369.90.30.0000	Refunds	\$662
	Total:	\$1,410,976.00

EXPENDITURES

508.80.00.0000	Ending Net Cash	\$222,242
508.80.00.0002	Savings Fund	\$8,942
508.80.00.0004	Capital Reserve Fund	\$40,000
508.80.00.0005	Technology Accrual Fund	\$40,000
508.80.00.0006	Property Tax Reserve Fund	\$9,000
508.80.00.0007	Newspaper Project Reserve	\$5,354
572.10.10.2001	Library Director	\$101,704
572.10.10.2004	Admin Services Coord.	\$37,456
572.10.20.0001	Admin FICA Benefits	\$10,646
572.10.20.0002	Admin Labor & Industries	\$1,011
572.10.20.0003	Admin Retirement Ben.	\$17,896
572.10.20.0006	Admin Medical Benefit	\$15,866
572.10.20.0009	Admin Unemployment Ben.	\$278
572.10.20.0012	PFML Premium Assessment	\$557
572.10.20.0022	Med Flight Insurance	\$210
572.10.41.2002	SJC Acct. Prof. Serv.	\$4,258
572.10.41.2003	Attorney Fees	\$495
572.10.41.2004	Memberships	\$522
572.10.41.2005	Paid Ads/Legal	\$138
572.10.46.2002	D & O Liability	\$2,627
572.10.46.2004	Employee Bonding	\$881
572.10.49.2004	Taxes & Fees	\$1054
572.20.10.2002	Public Serv Librarian 1	\$52,201
572.20.10.2003	Public Serv Librarian 2	\$27,182
572.20.10.2021	Public Serv Librarian 3	\$68,676
572.20.10.2022	Library Associate 1	\$18,384
572.20.10.2023	IT Administrator	\$62,763
572.20.10.2025	Substitutes	\$4,000
572.20.10.2026	Public Serv Librarian 4	\$53,967
572.20.10.2028	Library Associate 2	\$17,340
572.20.10.2029	Library Associate 3	\$17,658
572.20.20.0001	FICA Benefits	\$24,646
572.20.20.0002	LABOR & INDUSTRIES	\$3,313
572.20.20.0003	Retirement Benefits	\$41,431
572.20.20.0006	Medical Ins. Benefit	\$37,122
572.20.20.0009	Un-employment Benefits	\$644

572.20.20.0010	Deferred Compensation	\$273
572.20.20.0012	PFML Premium Assessment	\$1,289
572.20.20.0022	Medflight Insurance	\$840
572.20.31.2001	Library Supplies	\$3,056
572.20.31.2002	Promotional Items	\$1,511
572.20.31.2005	Computer Supplies/Parts	\$2,499
572.20.31.2006	Computer Software	\$2,498
572.20.31.2007	Audio Visual (DVD & CD)	\$894
572.20.31.2015	Library Cards/Barcodes	\$204
572.20.31.2016	Processing/Binding	\$3,899
572.20.31.2017	Copier paper	\$772
572.20.31.2019	Childrens Prog Supplies	\$476
572.20.31.2021	Adult Program Supplies	\$1099
572.20.34.0008	Music	\$256
572.20.34.0010	Online Databases	\$7,888
572.20.34.0011	Streaming	\$8,000
572.20.34.0012	Misc / Realia	\$2,000
572.20.34.1001	Young Adult Books	\$2,306
572.20.34.1002	YA Multi-Media	\$835
572.20.34.1003	YA Audio Books	\$171
572.20.34.1004	YA Ebooks	\$1,311
572.20.34.1005	YA Print Periodicals	\$69
572.20.34.2001	Adult Books	\$25,478
572.20.34.2002	Adult Multi-Media	\$6,941
572.20.34.2003	Adult Audio Book	\$2,296
572.20.34.2004	Adult Ebooks	\$2,962
572.20.34.2005	Adult Print Periodicals	\$7,000
572.20.34.2007	Adult Large Print	\$3,530
572.20.34.3001	Children's Books	\$5,520
572.20.34.3002	Children's Multi-Media	\$757
572.20.34.3003	Children's Audio Book	\$1,150
572.20.34.3004	Children's Ebook	\$1,581
572.20.34.3005	Child Print Periodicals	\$228
572.20.34.4011	Lundeen Endowment	\$3,606
572.20.34.4012	Chanity Endowment	\$1,130
572.20.34.4013	Schwarz Endowment	\$458
572.20.34.4014	Stupke Endowment	\$803

572.20.34.4015	Friends of the Library	\$4,000
572.20.34.4016	Gropper Endowment	\$1,213
572.20.34.4017	Glidden Endowment	\$515
572.20.35.2002	Office Equip. & Furn.	\$819
572.20.35.2003	Postage Meter	\$987
572.20.35.2004	Copy Machine	\$878
572.20.35.2005	Computer/Equipment	\$6,000
572.20.41.2001	Consultant Prof. Serv.	\$5,000
572.20.41.2002	Program Honorarium	\$1,616
572.20.41.2003	Memberships	\$443
572.20.41.2004	Advertising	\$148
572.20.41.2005	ILS Maintenance	\$8,200
572.20.41.2006	OCLC Services	\$6,836
572.20.41.2007	ILL Fees	\$2,495
572.20.41.2008	Copier Maint. Contract	\$4,377
572.20.42.2001	Postage & Shipping	\$5,380
572.20.42.2002	Telephone	\$4,445
572.20.42.2004	Comm. Resource Guide	\$160
572.20.42.2006	Internet Access	\$6,500
572.20.44.2003	Website Ads	\$465
572.20.46.2007	Volunteer Workers Comp	\$241
572.20.48.2011	Computers	\$500
572.20.49.2001	Licenses/Fees/Permits	\$0
572.20.49.2004	Taxes & Fees	\$632
572.20.49.2015	Friends Grant	\$11,000
572.40.43.2002	Travel/Conferences	\$3,909
572.50.10.0001	Library Custodian	\$36,321
572.50.20.0001	FICA Benefits	\$2,779
572.50.20.0002	LABOR & INDUSTRIES	\$1,417
572.50.20.0009	Un-employment Benefits	\$31
572.50.20.0012	PFML Premium Assessment	\$145
572.50.20.0022	Medflight Insurance	\$105
572.50.31.2003	Building Supplies	\$1,356
572.50.31.2020	Janitorial Supplies	\$2,929
572.50.41.2001	Consultant	\$5,000
572.50.41.2005	Security Alarm	\$879
572.50.46.2001	Property & Liability	\$28,967

572.50.46.2005	Independent Cont. L&I	\$0
572.50.47.2001	Electricity	\$14,869
572.50.47.2002	Water	\$1,492
572.50.47.2003	Sewer	\$425
572.50.47.2004	Garbage	\$5,741
572.50.48.2001	Building Maintenance	\$16,000
572.50.48.xxxx	Site Maintenance	\$1,000
572.50.48.2004	Furnishings Maintenance	\$1,054
572.50.48.2012	Carpet Cleaning	\$688
572.50.48.2016	Property/Ground (Labor)	\$9,608
572.50.48.2017	Grounds Supplies/Maint.	\$2,423
572.50.49.1001	Contingency	\$20,000
594.72.63.2001	Reading Room Remodel	\$20,000
597.00.00.6324	Transfer to Debt Service Fund	\$104,940
	Total Operating	\$1,410,976.00

ORCAS ISLAND LIBRARY DISTRICT

RESOLUTION NUMBER 3 - 2020

RESOLUTION ADOPTING THE TAX LEVY FOR THE YEAR 2021.

WHEREAS the Orcas Island Library District has properly given notice of the public hearing held October 14, 2020, to consider the Orcas Island Library District's budget for the 2021 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the District's actual levy amount from the previous year was \$937,967, and

WHEREAS the population of the District is less than 10,000; and

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Orcas Island Library District that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2021 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$9,380 which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, any increase in the value of state-assessed property, any annexations that have occurred, and refunds made.

BE IT FURTHER RESOLVED that the San Juan County Assessor and Treasurer are requested to distribute these amounts to the Orcas Island Library District General Fund and that a copy of this Resolution shall be delivered to:

San Juan County Council
San Juan County Assessor

San Juan County Auditor
San Juan County Treasurer

ADOPTED this 12th of November 2020 by ORCAS ISLAND LIBRARY DISTRICT TRUSTEES.

By Joan / Martha Fuller
Chair

Jens Kruse
Trustee

Ms. John
Trustee

By Joan / Julia Wrapp
Trustee

ATTEST:

By Joan / Teresa Patrick
Trustee

[Signature]
Philip Heikkinen, Director

ORCAS ISLAND LIBRARY DISTRICT

LEVY CERTIFICATION

In accordance with RCW 84.52.020, I, Madeline Sheplor, Trustee and Vice President for the Orcas Island Library District, do hereby certify to the San Juan County Council that the Board of Trustees of the Orcas Island Library District requests the following levy amounts be collected in 2021 as provided in the District's General Fund Budget, which was adopted November 12, 2020, following a public hearing held on October 14, 2020:

Regular Levy: \$970,000.00

Refund Levy: \$1,000.00

Certified this 12th of November, 2020.

ATTEST:



Madeline Sheplor, Trustee – Vice President