

Orcas Island Library District
Profit & Loss Budget Overview
 January through December 2012

	<u>Jan - Dec 12</u>
Ordinary Income/Expense	
Income	
Local-State-Federal Revenue	
Property Tax Revenue	519,416.00
Total Local-State-Federal Revenue	<u>519,416.00</u>
Front Desk	
Copies	4,000.00
Non-Resident Fee	500.00
Lost or Damaged	1,000.00
Total Front Desk	<u>5,500.00</u>
Donation Collection	
Annual Subscriptions	250.00
OED	350.00
Total Donation Collection	<u>600.00</u>
Donations FOTL	34,500.00
Donation Endowments	
Moran	463.00
Library	737.00
Stupke	833.00
Chantiny	1,200.00
Lundeen	3,747.00
Schwarz	480.00
Gropper Endowment	1,300.00
Memorials	500.00
Total Donation Endowments	<u>9,260.00</u>
Donations- Grants	
Crossroads Lecture Series	20,000.00
Total Donations- Grants	<u>20,000.00</u>
Donations-Patrons	1,000.00
Other Revenue	
Reserves	36,157.00
Cash Forward	20,000.00
Investment Interest	2,000.00
Total Other Revenue	<u>58,157.00</u>
Total Income	<u>648,433.00</u>
Gross Profit	648,433.00
Expense	
Personnel Services	
Med Flight Reimbursement	632.00
Library Director	81,196.00
Public Service Librarian 1	46,490.00

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Public Service Librarian 2	32,096.00
Administrative Assistant	30,809.00
Special Projects	4,000.00
Public Service Librarian 3	31,988.00
Library Associate I	12,083.00
Network Administrator	32,546.00
Merit Increase	3,600.00
Substitutes	1,000.00
Public Service Librarian 4	25,284.00
Library Associate III	15,795.00
Total Personnel Services	317,519.00
Personnel Benefits	
FICA Benefits	24,256.00
Worker's Comp. Benefit	3,926.00
Retirement Benefits	22,957.00
Medical Insurance Benefit	31,023.00
Un-employment Benefits	1,742.00
Deferred Compensation	150.00
Total Personnel Benefits	84,054.00
Office & Operating Supplies	
Library Supplies	4,000.00
Building Supplies	300.00
Computer Supplies	2,600.00
Computer Software	1,000.00
Audio Visual (Cases)	1,500.00
Library Cards/Barcodes	500.00
Processing/Binding	3,500.00
Copier Paper	1,500.00
Print/Graphics (Letterhead)	1,000.00
Janitorial Supplies	2,000.00
Total Office & Operating Supplies	17,900.00
Other Services & Charges	
Professional Services	
Consultants	1,000.00
Legal	500.00
Landscaper	2,000.00
Security Alarm Monitoring	600.00
Catalog/ILL Services	5,000.00
ILL Fees	3,200.00
Custodial Services	21,450.00
Total Professional Services	33,750.00
Communications	
Postage & Shipping	6,000.00
Telephone	2,000.00
Internet Access	2,800.00

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Total Communications	10,800.00
Travel	
Travel/Conferences	3,000.00
Total Travel	3,000.00
Advertising	
Promotional Materials	500.00
Paid Ads/Legals	1,000.00
Total Advertising	1,500.00
Insurance	
Property & Liability	6,200.00
Directors' & Officers' Liabil	2,000.00
Volunteer Workers' Compensati	300.00
Independent Contractor's Work	500.00
Total Insurance	9,000.00
Public Utilities	
Electricity (OPALCO)	7,000.00
Water	1,000.00
Sewer (ES Sewer & Water)	450.00
Garbage (San Juan Sanitation)	2,000.00
Total Public Utilities	10,450.00
Repair & Maintenance	
Building Maintenance	9,000.00
Copier Maintenance Contract	3,000.00
Furnishings Maintenance	500.00
Computer	3,000.00
Carpet Cleaning	450.00
Grounds (Fertilizer/small pla	2,000.00
Window Cleaning	400.00
Total Repair & Maintenance	18,350.00
Miscellaneous Expenses	
County Reimbursement	3,000.00
WLA/ALA Memberships	1,400.00
Taxes	2,000.00
Friends Grant	25,500.00
Crossroads Lecture Series	20,000.00
Total Miscellaneous Expenses	51,900.00
Total Other Services & Charges	138,750.00
Machinery & Equipment	
Office Equip & Furnishings	2,000.00
Postage Meter	2,500.00
Computer Equipment	1,000.00

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Total Machinery & Equipment	5,500.00
Inventory	
Young Adult Books	1,750.00
Adult Books	28,750.00
Children's Books	10,000.00
Adult Periodicals	5,000.00
Children's Periodicals	350.00
Adult Multi Media	10,000.00
Children's Multi-Media	5,000.00
YA Multi-Media	1,000.00
Music	500.00
Microfilm	300.00
Online Database	4,500.00
Lundeen Endowment	3,747.00
Chantiny Endowment	1,200.00
Schwarz Endowment	480.00
Stupke Endowment	833.00
Friends of the Orcas Island L	5,000.00
Gropper Endowment	1,300.00
Total Inventory	<u>79,710.00</u>
Contingency	5,000.00
Total Expense	<u>648,433.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>