

1 ORCAS ISLAND LIBRARY DISTRICT



3 Special Board Meeting Minutes

4 May 27, 2020

5 Library Board President Martha Fuller convened the meeting at 2:02 p.m. on  
6 teleconference. Also attending were Trustees Madeline Sheplor, Jens Kruse, and Teresa  
7 Patrick; Library Director Phil Heikkinen, and staff member Janet Marlow. All  
8 attendance was by phone due to the revised OPMA in response to COVID-19.

- 9 1. Welcome: Martha welcomed everyone to the meeting.
- 10 2. Review of Proposals for Lobby Remodeling: Martha reintroduced the Rolf  
11 Eriksen’s proposal for the remodeling of the former lobby which had previously  
12 been shared with the Board. The contract totaled \$60,099.34. Phil reminded  
13 the Board that the only other bid received for the lobby remodeling totaled over  
14 \$210,000. Martha recommended approval of the Rolf Eriksen’s contract since  
15 they were pleased with his work on the preparation for the NanaWall  
16 installation, and also since it was the only reasonable bid received. The Board  
17 discussed when the project could begin, and there was some discussion of  
18 another job Rolf may be working on. Phil said that Board approval could be  
19 contingent on a satisfactory contract and acceptable timeframe. Martha made  
20 a **MOTION** to approve the execution of the agreement with Rolf for the  
21 Remodeling of the Former Lobby in the amount of \$60,099.34, plus sales tax,  
22 contingent upon a contract deemed satisfactory by the Library’s attorney and  
23 HKP and an acceptable timeframe. Madeline seconded, and the **MOTION**  
24 passed unanimously.
- 25 3. Curbside Pickup at the Library: The Board discussed the options for curbside  
26 pickup at the Library during the current Phase 2 of the reopening of the  
27 County. Phil explained the Board that libraries are specifically mentioned in  
28 Phase 3. The Washington State Library and Public Libraries of Washington (a  
29 nonprofit of which we are a member) are working with the Governor’s Office  
30 for official approval to move forward with curbside pickup during Phase 2.  
31 General consensus of the Board was to await further news from the Governor’s  
32 Office and not move forward with curbside pickup yet. The Board did request  
33 that the camper currently on site be moved prior to the start of any operations,  
34 including curbside pickup. Phil said that he had already contacted the Shelter  
35 Coalition to relocate the person in anticipation of operations resuming.
- 36 4. Other: Phil reminded the Board that the next Regular Board Meeting would  
37 be in two weeks on June 10.
- 38 5. Adjournment: There being no further business, the meeting was adjourned at  
39 2:41 p.m.

41 Submitted by Janet Marlow.

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43 Approved: \_\_\_\_\_