

1 **ORCAS ISLAND LIBRARY DISTRICT**



3 Regular Board Meeting

4 June 9, 2022

5 Library Board President Teresa Patrick convened the meeting at 2:02 p.m. on Zoom. Also
6 attending were Trustees Mary Johanson and Madeline Sheplor, Interim Library Director
7 Janet Marlow, Children’s Librarian Jenny De Groot, and a member of the public. Trustee
8 Julia Gates joined at 2:25 p.m.

9 **WELCOME & INTRODUCTIONS** – Teresa welcomed everyone.

10 **ADDITIONS OR MODIFICATIONS TO THE AGENDA** – None.

11 **ROUTINE MATTERS**

12 Minutes: The Trustees reviewed the Minutes from the May 12 Regular Board
13 Meeting. Mary made a **MOTION** to approve the Minutes; Teresa seconded, and the
14 **MOTION** passed unanimously.

15 The Trustees reviewed the Minutes from the May 20 Special Board Meeting.
16 Madeline made a **MOTION** to approve the Minutes; Mary seconded, and the **MOTION**
17 passed unanimously.

18 The Trustees reviewed the Minutes from the May 22 Special Board Meeting.
19 Madeline made a **MOTION** to approve the Minutes; Teresa seconded, and the **MOTION**
20 passed unanimously.

21 The Trustees reviewed the Minutes from the June 1 Special Board Meeting. Mary
22 made a **MOTION** to approve the Minutes; Madeline seconded, and the **MOTION** passed
23 unanimously.

24 Vouchers and Payroll: Madeline said that she had reviewed the prior month’s
25 vouchers and payroll, noted the highlights of the month, and then recommended approval.

26 May 2022 Payroll	\$37,262.41
27	
28 Invoice Accounting Report 5/2/2022 (GF)	\$7,575.26
29 Invoice Accounting Report 5/16/2022 (GF)	\$12,982.89
30 Invoice Accounting Report 5/31/2022 (GF)	\$15,641.36

31 Madeline made a **MOTION** to approve the May payroll in the amount of \$37,262.41.
32 Teresa seconded, and the **MOTION** passed unanimously.

33 Madeline made a **MOTION** to approve the submitted May 2022 General Fund
34 vouchers totaling \$36,199.51. Teresa seconded, and the **MOTION** passed unanimously.

35 **PUBLIC COMMENT** – None.

36 **NEW BUSINESS**

37 ➤ **Relevant News and Issues**: The Board discussed the latest revision to the OPMA and
38 agreed that future meetings would be hybrid (combination of Zoom and in-person) in
39 order to allow for in-person public participation at the Library.

40 ➤ **Director’s Report**: Janet proposed delaying the hiring of a new Programs
41 Coordinator until Ingrid is brought on board in order to allow Ingrid to define how
42 that role should fit into the overall staffing picture, and the Board agreed. Children’s
43 Librarian Jenny De Groot provided a verbal report for her May activities and

44 highlighted the Library's involvement in the upcoming Solstice Parade, including a
45 Sasquatch Calling Contest, and the launch of the Summer Reading Program.

46 ➤ **Friends of the Library:** Mary reported that the Friends' would be meeting the
47 following week, June 14, and that she and Janet would be attending.

48

49 **REPORTS FROM ACTIVE COMMITTEES:**

50 ➤ **Resources and Programs:** Mary reported that Lit Fest had been a huge success, with
51 Rosanne Perry's activities and the Library's portion of the Friday night Lit Walk
52 being very well attended and received. She also highlighted the upcoming Cedar
53 Weaving classes on June 15 & 16 and said and that Carol was installing a Story
54 Walk on library grounds before her departure.

55 Julia Gates joined the meeting at 2:25 p.m.

56 ➤ **Community Relations:** Teresa expressed how pleased she was with the engagement
57 and communication with the community during the recruiting process.

58 ➤ **Facilities & Systems:** Janet reported that the 30-year-old lights over the exterior
59 doors on the east side of the building were discovered to be severely degraded and
60 were being replaced with new LED fixtures.

61 ➤ **Policy & Personnel:** Teresa said that she would work to revise the existing gift
62 policy and would share a draft to discuss at the next meeting.

63 ○ Update from Director Hiring Committee: Madeline said that she thought the
64 process had gone wonderfully and thanked everyone for their participation. She
65 said that the next concern was housing and asked everyone to keep their ears
66 open for possible housing options for Ingrid and her family. The group discussed
67 how to approach communicating the hiring decision more formally with the
68 stakeholders and broader community, and Madeline agreed to reach out to Ingrid
69 to make sure she was OK with the news being spread more publicly. A member
70 of the public asked for more details on the new director, so Teresa provided an
71 overview of Ingrid's resume, and the group discussed her strengths.

72 ➤ **Finance:** Nothing to report.

73 **PUBLIC COMMENT** – None.

74 **OTHER** – None.

75 **ADJOURNMENT** – There being no further business, the meeting adjourned at 2:41 p.m.

76 Submitted by Janet Marlow.

77 Approved _____