

1 ORCAS ISLAND LIBRARY DISTRICT



3 Special Board Meeting Minutes

4 March 21, 2017

5 Library Board Vice-President Alexander Conrad called the Special Meeting to  
6 order at 9:06 a.m. in the Library's Community Room. Also attending were  
7 Trustees Martha Fuller, Teresa Patrick, and Jens Kruse; Library Director Phil  
8 Heikkinen; guests Monty Coffey (The Woodsmen) and Emily Aring (Kabloom  
9 Landscaping); and community members Leith Templin and Pierrette Guimond.

10 1. Welcome: Alex welcomed everyone to the meeting.

11 2. Additions and Modifications to the Agenda: Alex added a Public Comment  
12 agenda item due to attendance by two community members.

13 3. Public Comment: Pierrette expressed support for the landscaping project,  
14 though also concerns about maintenance, watering, and overall budget impact.

15 4. Landscaping Proposal:

- 16 • Phil gave an overview of the RFP process, proposal from Emily and Monty,  
17 and request by the Board at the March 14 meeting for more details,  
18 especially a plant list.
- 19 • Emily discussed the planting philosophy, including hardy plants that would  
20 look good year-round; low watering needs; preserving views; moving from  
21 smaller plants near the building to larger plants farther away. We would  
22 need to water for the first summer or two until plants were established;  
23 afterward, the plants would survive dry periods, though would flourish  
24 more with some supplemental watering. Heavy mulching will help with  
25 moisture retention.
- 26 • Attendees discussed alternatives for watering when needed, including hand  
27 watering, soaker hoses, and drip irrigation.
- 28 • Discussion continued about plant choices, sizes, types of pots near the  
29 entrance, and timeframe for planting during April.
- 30 • Different options and timeliness for planting and maintenance were  
31 discussed for restoring the grassy areas, whether through reseeding,  
32 hydroseeding, or using sod. This topic will be passed along to the  
33 Landscaping Committee for consideration and recommendation.
- 34 • Discussion moved into budgeting, initial and ongoing maintenance, and  
35 possible use of volunteers.
- 36 • Monty and Emily confirmed that they will provide the materials of the type  
37 and quantity they described, and the labor to do the work they described,  
38 for no more than \$46,725, barring extreme unforeseen circumstances.

- 39       • Martha nominated Teresa to the Landscaping Committee for consideration  
40       by the President.
- 41       • Emily will send Phil a Pinterest link to share with the Board, showing  
42       photos of plant categories to be used for the project.
- 43   5. Public Comment: Leith talked about traffic flow around the Library entrance  
44       and financing for the landscaping project. Pierrette recommended issuing a  
45       public update on the landscaping plans.
- 46   6. Martha made a **MOTION** to approve the landscaping proposal as submitted by  
47       Kabloom and The Woodsmen, totaling up to \$46,725; Alex seconded, and the  
48       **MOTION** passed unanimously.
- 49   7. Adjournment: There being no further business, the meeting was adjourned by  
50       the Vice-President at 10:27 a.m.
- 51   Submitted by Phil Heikkinen.

52   Approved: \_\_\_\_\_